# Booking Form





Gem-A Student/Membership Number (if applicable):			
County/State	Country	:	
Short Courses and Workshops			
Description			
<u> </u>	Total		



## **Booking Form**





#### Student Short Courses and Workshops Booking

For those booking as a Gem-A student, you must quote your student number when you make your booking. If you a non Gem-A student, please provide the name of the institution you attend on your booking form and bring proof of student status with you to the workshop or short course. If you do not bring proof of your student status (eg. student ID), you will need to pay the difference for the standard price when you arrive.

#### Withdrawal or Cancellation

Cancellations received two weeks or more prior to the start of the short course or workshop incur a minimum cancellation fee of £25 or 10% of the total fee, whichever is greater. Within two weeks of the short course or workshop start, a 50% cancellation fee is applied. We regret that for cancellations received within five days of the commencement of the course, or at any subsequent time, no refund can be given.

### **Payment Details**

We accept Visa, MasterCard, Maestro and Switch only. I wish to pay by credit card for the sum of $\pounds$			
Card No:			
Security No.: Switch	n, Issue No.:		
Start Date: Zpiry Expiry	Date (month/year):		
Name as it appears on the card (please print):			
Cardholder's Signature:			
Cheques must be in £ Sterling, drawn on a British Bank and made payable to Gem-A.			
I enclose a cheque for the sum of £			
Please sign here to confirm your short course or workshop enrolment.			
Signature:	Date:		

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